**Meeting time 01.04.2021 9:30PM**

**To-do before next meeting:**

* Read through each team members Project Idea to reflect in the next meeting.
* Team name should be discussed/decided. Assignment specifications mentions it should be appropriate as may come to the attention of potential employers and will be used to refer to our group for the rest of the course.
* Short discussion around the addition of two meetings a week if necessary, instead of just one.
* Touch on Ideal IT Jobs (Compare Contrast)?
* Debrief on any developments since last meeting.
* Progression towards Burning Glass Data (Industry Data).
* IT Tech Reports Allocation/Preferences.